

**J.H. Rose High School Band Boosters**  
**Executive Board Meeting**  
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Monday, September 21, 2015

MINUTES

- 1) 7:03 pm Meeting called to order
- 2) Attendance
  - 2015-16 Officers/Directors – Charisse Klug, Ann Stocks, Rick Smiley, Kim Smith, Bob Storck, Nancy Turner, Mr. Knight, Mr. Howard
  - Class Representatives & Boosters – Lisa Blount, Lynn Thomas, Susan Reed, Cathi Rivera, Winfred Felton, Layne Williams, Don Butler
- 3) Approval of September Agenda
- 4) Approval of August 17, 2015 Minutes
- 5) Treasurer's Report – Ann Stocks
  - Review of July, August, September Reports
  - 3 Accounts: Checking, Savings(Money Market), CD
  - Melinda Fagundus to submit Uniform Dry Cleaning receipts and remaining meal receipts from band camp (approx. \$1000)
- 6) Booster/Academic Meeting Update – Charisse Klug
  - Discussed grants
  - Funding for improved Sound System for Theatre
  - 10/8-10/13 "Lost in Yonkers" & SGA Spaghetti fundraiser on 10/8
  - Spruce Up Group – outside improvements including New Trophy Cases & edging & lines/numbers on parking spaces in parking lot
- 7) Friends & Family Campaign – Rick Smiley
  - Packets sent home last week, 1<sup>st</sup> turn-in Tues. 9/22, drawing for gift card winners 9/23. Gift cards for Amazon, iTunes, Google Play, requesting \$5 cards to be donated for drawings.
  - Additional expenses will be the stamps, will only place on outer envelope – not on return envelopes. Mr. Howard to check with office staff to see if able to use meter machine instead of purchasing stamps.
  - 2<sup>nd</sup> turn-in Tues. 9/29, drawing 9/30. Board to meet Thurs 10/1 at 6:30 to review packets, stuff envelopes/place stamps (if unable to have metered) and ready for mailing.

- Ann Stocks – Treasurer’s process once donations received: opens envelopes, verifies form matches check amount, records deposit, sends receipt if requested, forwards green form to Charisse for donor acknowledgements/spreadsheet tracking.
- 8) Fruit Sale – Ann Stocks
- Received prices from vendor today
  - Deliver to school Wed 12/2 – Kids unload truck
  - Customer pick up Thurs 12/3-Sat 12/5
  - Sell leftovers at Tues 12/8 band concert
  - Order deadline by school is 11/18 therefore have forms due by students on Friday, 11/13.
  - Start selling Mon 10/12
  - Suggest having table and selling to the public at Army Concert on 11/14 – Mr. Knight to find out if that is an option.
  - Incentives – in past \$3/box to middle school, \$2/box high schooler’s to pay toward band fees, future band trip(s), and band banquet.
  - Suggest to have SRO officer stand guard during customer pick up dates. Not sure if that is their responsibility, Mr. Knight will check into this.
  - Ann to look into the online ordering option for customers
- 9) Marching Band planning – Charisse Klug for Melinda Fagundus
- Football Meals - Dinners by grade/rep
    - MEALS: **9/25** – Away Game – bus stopping at Bells Fork area
    - 10/2** – Melinda & Charisse to pick up food (Pizza & Salad) also 8<sup>th</sup> Grade Night – need to know how many 8<sup>th</sup> graders to attend from EBA & CME to plan accordingly.
    - 10/9 – 12<sup>th</sup> Grade Reps** – Need 12<sup>th</sup> Rep to volunteer to pick up food and manage set up/ feeding / clean up. Lisa Blount said could help, but would need other helpers. No one else available. Charisse to check back with Melinda to come up with game plan on feeding band before games.
    - 10/16 – 11<sup>th</sup> Grade Reps**
  - Uniforms – Almost everyone has been fitted, alterations in process.
  - Truck for Competitions – Layne Williams – costs has increased this year by Penske to \$126 + .25 per mile. Booked all 3 competitions. Also, costs of \$50 Insurance now mandatory.
- 10) Director’s Report – Mr. Knight
- Blue Jazz performing 10/1 at Hilton for Principal of Year Event – time TBA
  - ECU Homecoming Parade begins at 9am this year, students should be done by 11:30am. Be at school by 7:30am, leave school at 8am.
  - 10/20 is Fall Concert
  - 11/14 is Army Field Band Concert at JH Rose

- Itinerary for travel will be sent home the Tuesday before events (competitions)
- COPIER – purchased used 8 years ago for \$1000 by Boosters. Need to consider options of replacing, can no longer find parts, COECO used rubber band as last replacement part. Quote of \$2000 for used copier, \$60/mth with average 3000 copies. Layne Williams stated Bernie Carraway owns copier business, can ask him for prices as well. Motion by Rick Smiley that Mr. Knight given approval to determine best option/purchase copier for band program. Susan Reed seconded motion. All agreed.

11) Announcements

- Thurs 9/24 ECU Band Concert – Free at Wright Auditorium
- Smart Block began this week, option for students to do homework, ask for tutoring assistance, practice band.

12) Meeting adjourned at 8:23 pm.

*Minutes submitted by: Nancy Turner, Recording Secretary*